

REGULAR MEETING MINUTES OF THE SOURCEWELL BOARD OF DIRECTORS

Tuesday, June 16, 2020

Sourcewell

202 12th St. NE, Staples, MN 56479

ITV via Microsoft Teams

Chair Wilson called the Sourcewell Regular Board meeting to order at 5:35pm with the following members present: Greg Zylka, Linda Arts, Chris Kircher, Scott Veronen, Ryan Thomas, Sharon Thiel, Sara Nagel, and Mike Wilson via ITV. Also present were Simoine Bolin, Mid-State Education District and Paul Brownlow, Verndale School District, Ex-Officios; Chad Coauette, Susan Nanik, Marcus Miller, Jamie Loken, Paul Drange, Mike Carlson, Jeremy Schwartz, Travis Bautz, Dean Greising, Chris Klein, and Danielle Wadsworth, Sourcewell Staff.

Mr. Zylka moved, seconded by Mr. Thomas to accept the agenda as amended. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Ms. Thiel to accept the minutes of the Regular Board Meeting held on May 19, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Carlson presented the monthly Financial Reports.

Mr. Zylka moved, seconded by Mr. Kircher to approve the Resolution to Approve FY 20/21 Budget. Roll call vote taken. Resolution passed unanimously.

Mr. Veronen moved, seconded by Ms. Nagel to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated June 10th, 2020. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Mr. Thomas to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added May 1-31, 2020
- Resolution to approve permission to solicit the following category:
 - Indoor Fitness Equipment with Related Accessories and Services
- Resolution to approve permission to re-solicit the following category:
 - Fleet Card with Related Payment and Transaction Processing Services
- Interagency Joint Powers Agreement between Washington State Department of Enterprise Services and Sourcewell

Roll call vote taken. Motion passed unanimously.

Ms. Nanik gave an update on the Facilities and Human Resource Departments.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Miller gave an update on the Government Relations and General Counsel Departments.

Mr. Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded in May as noted in Appendix A.

Mr. Zylka moved, seconded by Ms. Thiel to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Roll call vote taken. Resolution passed unanimously.

Mr. Bautz gave an update on the Membership and Marketing Departments.

Mr. Drange gave an update on the Education Solutions and Community Solutions Departments.

Mr. Schwartz gave an update on Sourcewell Metrics Committee.

Mr. Zylka moved, seconded by Ms. Nagel to approve the Equity and Inclusion Position Statement. Roll call vote taken. Motion passed unanimously.

Ms. Thiel moved, seconded by Mr. Kircher to approve personnel recommendations as presented. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Mr. Kircher to approve Hay Review recommendation of adjustments and changes. Roll call vote taken. Motion passed unanimously.

Mr. Zylka moved, seconded by Mr. Thomas to approve employee matrix and associated individual annual employment contracts as presented. Roll call vote taken. Motion passed unanimously.

Dr. Coquette gave a business update on Covid-19 and State/National Associations and Partnerships.

Ms. Nagel moved, seconded by Mr. Kircher to adjourn the meeting at 6:50 p.m. Roll call vote taken. Motion passed unanimously.



**SOURCEWELL
STATE OF MINNESOTA**

Member Nagel moved the adoption of the following Resolution:

RESOLUTION TO RATIFY COOPERATIVE CONTRACTING AWARDS

Resolution No. 2020-28

WHEREAS, the Sourcewell Board of Directors previously authorized the solicitations for the cooperative categories listed on Appendix A, which is attached and incorporated; and

WHEREAS, Sourcewell issued the cooperative contracting solicitations for the authorized categories; and

WHEREAS, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell's cooperative purchasing and contracting program and to award all competitively solicited contracts, without limitation; and

WHEREAS, the Chief Procurement Officer made the awards listed based on the results of the competitive solicitation process; and

WHEREAS, the Board acknowledges that the awards made by the Chief Procurement Officer are valid and binding; however, based upon some members' legal requirements the Chief Procurement Official is required to seek subsequent Board ratification of all cooperative purchasing awards.

NOW THEREFORE BE IT RESOLVED by the Board of Directors ratifies the cooperative contracting awards made by the Chief Procurement Officer listed on Appendix A.

The motion for the adoption of the foregoing resolution was duly seconded by Member Thiel and the following voted in favor: Mike Wilson, Greg Zylka, Ryan Thomas, Scott Veronen, Sara Nagel, Linda Arts, Sharon Thiel, and Chris Kircher.

and the following voted against: NONE.

whereupon said resolution was declared duly passed and adopted.

ATTEST:

DocuSigned by:

CP62F08F6APC4BB...
Clerk to the Board of Directors

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS -October 2020**

CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:
Requesting Board permission to Re-Solicit the following categories:	
Fleet Management Technologies with Related Software Solutions	

NEW CONTRACTS

U.S. Bancorp	080620-USB	"Fleet Payment Solutions with Related Services"
WEX Bank	080620-WEX	"Fleet Payment Solutions with Related Services"
Life Fitness, LLC	081120-LFF	"Fitness Equipment with Related Accessories and Services"
Precor, Inc.	081120-PCR	"Fitness Equipment with Related Accessories and Services"
SportsArt America, Inc.	081120-SPA	"Fitness Equipment with Related Accessories and Services"
Technogym USA Corp.	081120-TNO	"Fitness Equipment with Related Accessories and Services"
True Fitness Technologies, Inc.	081120-TRU	"Fitness Equipment with Related Accessories and Services"

5th YEAR RENEWALS (CONTRACT EXTENSIONS)

The Multi Unit Group	112917-MUG	"Food Products and Distribution with Related Equipment, Supplies and Services"
T2 Systems, Inc.	121416-TSI	"Public Safety and Emergency Management Related Equipment, Supplies and Services"
Johnson Controls	031517-SGL	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Tyco Integrated Security	031517-TIS	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Johnson Controls	031517-JHN	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Johnson Controls	030817-JHN	"HVAC Systems, Installation, and Service with Related Products and Supplies"
School Health Corporation	061417-SHC	"Health & Safety, Medical, Surgical and First Aid Related Equipment, Supplies, Accessories and Services"
ChargePoint, Inc.	051017-CPI	"Electric Vehicle Supply Equipment and Related Services"

NEW eziQC CONTRACTS

Company Name	Contract Number	State - Region - Type of Work
JOC Construction, LLC	CO-NE-GC01-090920-LRI	State of Colorado - Northeast Area - General Construction
HPM, Inc.	CO-NE-GC02-090920-HPM	State of Colorado - Northeast Area - General Construction
Happel & Associates	CO-NE-GC03-090920-HAI	State of Colorado - Northeast Area - General Construction
Facilities Contracting, Inc.	CO-NE-GC04-090920-FCI	State of Colorado - Northeast Area - General Construction
American Technologies, Inc.	CO-NE-GC05-090920-ATI	State of Colorado - Northeast Area - General Construction
SUNLAND ASPHALT & CONSTRUCTION, INC.	CO-NE-PAV01-090920-SAC	State of Colorado - Northeast Area - Pavement Construction
PaveConnect Logistics, LLC	CO-NE-PAV02-090920-PCL	State of Colorado - Northeast Area - Pavement Construction
RoofConnect Logistics	CO-NE-RW01-090920-RCL	State of Colorado - Northeast Area - Roofing Construction
JOC Construction, LLC	CO-NW-GC01-090920-LRI	State of Colorado - Northwest Area - General Construction
Happel & Associates	CO-NW-GC02-090920-HAI	State of Colorado - Northwest Area - General Construction
HPM, Inc.	CO-NW-GC03-090920-HPM	State of Colorado - Northwest Area - General Construction
PaveConnect Logistics, LLC	CO-NW-PAV01-090920-PCL	State of Colorado - Northwest Area - Pavement Construction
SUNLAND ASPHALT & CONSTRUCTION, INC.	CO-NW-PAV02-090920-SAC	State of Colorado - Northwest Area - Pavement Construction
RoofConnect Logistics	CO-NW-RW01-090920-RCL	State of Colorado - Northwest Area - Roofing Construction
JOC Construction, LLC	CO-SE-GC01-090920-LRI	State of Colorado - Southeast Area - General Construction
Happel & Associates	CO-SE-GC02-090920-HAI	State of Colorado - Southeast Area - General Construction
HPM, Inc.	CO-SE-GC03-090920-HPM	State of Colorado - Southeast Area - General Construction
PaveConnect Logistics, LLC	CO-SE-PAV01-090920-PCL	State of Colorado - Southeast Area - Pavement Construction
SUNLAND ASPHALT & CONSTRUCTION, INC.	CO-SE-PAV02-090920-SAC	State of Colorado - Southeast Area - Pavement Construction
RoofConnect Logistics	CO-SE-RW01-090920-RCL	State of Colorado - Southeast Area - Roofing Construction
Z-Craft, Ltd.	CO-SE-RW02-090920-ZCR	State of Colorado - Southeast Area - Roofing Construction
JOC Construction, LLC	CO-SW-GC01-090920-LRI	State of Colorado - Southwest Area - General Construction
Happel & Associates	CO-SW-GC02-090920-HAI	State of Colorado - Southwest Area - General Construction

